SETTLE HARRIERS

Privacy Policy 2025

Introduction

Settle Harriers ("**The Club**") takes individuals' privacy seriously. This Privacy Policy (our "**Policy**") governs the manner in which The Club collects, uses, maintains, discloses and deletes Personal Data collected from members of The Club, users of the <u>settleharriers.org</u> website ("**Site**") and entrants to races which The Club organises. Collectively, members of The Club, users of the site and race entrants are referred to as ('**Individuals**').

For the purposes of this Policy, "**Personal Data**" is information about a person which is identifiable as being about them. An identifiable individual is one who can be identified, directly or indirectly. Data can be stored electronically or on paper and includes images and audio recordings as well as written information.

By being a member of The Club and/or visiting the Site and/or entering a Settle Harriers' race you are agreeing and consenting to the practices described in this Policy.

The Club will only collect, store and use the minimum amount of data that we need for clear purposes, and will not collect, store or use data we do not need.

Data Controller

For the purposes of this Policy, the data controller is Settle Harriers. Contact details are provided below. The data controller is a legal term used in the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 (DPA 2018) to signify the person who controls what to do with any given Personal Data.

Collection of Personal Data

The Club may collect Personal Data when Individuals visit our website, register as a member of the club, enter our races, contact us by mail, phone, email or any other means; or otherwise interact with us. This data can be collected directly from the Individual or from their device.

Website data collection

When Individuals visit the Site, their devices and browsers will automatically disclose certain information. The disclosed information may include browser characteristics, IP address, device

operating system, language settings, dates and times of connecting to the Site and other technical communications information. Some of this information may constitute Personal Data.

Use of cookies

A cookie is a small file that is placed on your device when you visit a website. The UK General Data Protection Regulation (UK GDPR) considers it Personal Data. It records information about your device, your browser and, in some cases, your preferences and browsing habits. This information can be used to improve the service delivered to you through the website. We use cookies to operate the Site and to determine how Individuals are accessing and interacting with the Site. It is not mandatory to accept cookies. For example, Individuals may set their browsers to produce an alert when a cookie is received, to enable them to either accept or reject those cookies in each instance. However, Individuals using the Site should note that refusing cookies may have a negative impact on the functionality and usability of the Site. For more information on deleting or controlling cookies, please visit www.AboutCookies.org.

Processing Personal Data

The Club may use Personal Data for the following purposes:

- Purposes that are in The Club's legitimate interests, such as the administration of The Club (for example, notifying members of club events, sharing photos of a club run on our social account), or
- To respond to an Individual's service requests or support needs (for example, if they contact one of our committee members through the website), or
- For the organisation of races open to the public, or
- On an aggregate basis, to understand how Individuals collectively use the features of the Site or activities of The Club.

The Club may disclose Personal Data to third parties in the following circumstances:

- We may use third party service providers such as email providers and website hosting services to help us operate The Club or the Site.
- If we sell, merge or transfer all or a portion of our business or assets (including in the
 event of a reorganization, dissolution, liquidation or other restructuring), we may disclose
 Individuals' Personal Data to the prospective acquirer, or their representatives, provided
 that we have first taken reasonable steps to ensure the security and confidentiality of
 such information.
- In relation to Medical Data, for your personal safety and with your consent.
- Where we need to comply with a legal or regulatory obligation we are subject to.

Protection of Personal Data

Settle Harriers is committed to processing Personal Data securely. We adopt appropriate data processing practices, and appropriate technical and organisational security measures, to protect against unauthorised access, alteration, disclosure or destruction of Personal Data.

Individuals' rights

The Club maintains a mailing list of all members which is used to communicate club news and events. Members may unsubscribe from this mailing list by contacting any member of the committee by email.

Individuals should inform The Club of any changes to their Personal Data by contacting membership@settleharriers.org so that we can ensure our records are accurate.

Subject to applicable law and the lawful use of data by The Club, Individuals may have the right to access their Personal Data held by Settle Harriers, correct any errors in those Personal Data, object on legitimate grounds to the Processing of those Personal Data, and/or request the deletion of those Personal Data.

Data Subject Access Requests can be made by contacting The Club Chair or Secretary.

Data retention

We will only retain an Individual's Personal Data for as long as we require the Personal Data in connection with the purposes set out in this Privacy Policy. We may also be required to retain Personal Data for additional periods of time, for example, where required by applicable laws or regulations.

How to contact us

Any committee member can be contacted through the Site <u>contacts page</u> or by emailing secretary@settleharriers.org.

Acceptance of this Policy

Your membership of The Club and/or use of the Site and/or provision of information to enter a race is deemed acceptance of this Policy. If you do not agree to the terms set out in this Policy you must resign from the Club and must not use the Site.

Revisions to this Policy

The Club may update this Privacy Policy at any time, without providing specific notice. Members and other Individuals are encouraged to frequently check this Policy for any changes, and to

stay informed about how we are helping to protect the Personal Data we use. Continued membership of The Club or use of the Site will be deemed acceptance of any amendments to this Policy.

Last updated: November 2025

Signed: Date: 28th November 2025

ST Oxley Club Chair